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## EMPLOYER SPONSORSHIP

*Pursuant to G.S. 115D-39, when a North Carolina employer, other than the armed services, pays tuition for an employee to attend a community college, and when the employee works at a North Carolina business location, the employer shall be charged the in-state tuition rate.*

The following steps must be followed in this situation:

- A statement of the student's employment status at the company and request of the in-state tuition rate must be on the employer's letterhead.
- The employee's tuition must be paid with a company check.

Company sponsorship **MUST** be in place by the first day of classes for the intended semester. Sponsorship must be applied for each semester. To qualify, the following **MUST** be completed and returned to James Sprunt Community College before the sponsorship will be granted:

1. Request for the in-state rate must be on employer's letterhead.
2. The exact amount of in-state tuition owed by the student on company check.
3. This form signed, dated, and with phone number.

Return to the JSCC Business Office along with the verification of employment request for in-state rate on company letterhead:

Company Name:					
Company Tax ID #:					
Address:					
City:		State:		Zip Code:	

This company is sponsoring: \_\_\_\_\_  
(Full Name)

For the \_\_\_\_\_ semester at James Sprunt Community College.  
(Fall, Spring, or Summer and Year)

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number