

JAMES SPRUNT COMMUNITY COLLEGE
FEDERAL WORK-STUDY
POSITION VACANCY ANNOUNCEMENT

POSITION: Agriculture Technology Lab Assistant

PURPOSE: To assist with set up, maintain equipment, and cleanup of agriculture and animal science labs.

DEPARTMENT: Vocation/Technical (VoTech)

CONTACT PERSON: Star W Jackson

TERM OF EMPLOYMENT: Fall & Spring

DUTIES/RESPONSIBILITIES:

- Prepare lab equipment for agriculture/animal science course experiments
- File and keep accurate information on location of supplies and requisitions
- Use discretion appropriately from contact person or VoTech designee
- Clean and maintain lab equipment and supplies
- Clear and concise verbal and written skills
- Ability to follow directions
- Assist in duties assigned by contact person or VoTech designee

JOB QUALIFICATIONS:

- Follow Lab Safety Guidelines
- Computer/typing skills (Microsoft Office Suite)
- Excellent attention to detail
- Good problem-solving skills
- Work with plant and animal tissues and common chemicals found in a laboratory

CLASSIFICATION OF EMPLOYMENT: Part-Time/Temporary

SALARY: \$ 10 per hour

HOURS PER WEEK: 8-10

APPLICATION INSTRUCTIONS: Must have a financial need as determined by the Free Application for Federal Student Aid (FAFSA) and complete a JSCC Federal Work-Study Employment Application. Request application forms from the Financial Aid/Admissions Office.

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