

JAMES SPRUNT COMMUNITY COLLEGE
FEDERAL WORK-STUDY
POSITION VACANCY ANNOUNCEMENT

POSITION: Reading or Math Tutor/Teacher Assistant

PURPOSE: To assist elementary students in developing grade-level skills

DEPARTMENT: Elementary School

CONTACT PERSON: Brent Stafford, principal

TERM OF EMPLOYMENT: Fall & Spring

DUTIES/RESPONSIBILITIES:

- Assist assigned students with fulfilling weekly prescription requirements
- Assist students with reading assignments
- Help with spelling and writing assignments
- Prepare weekly lesson plans
- Must be punctual, trustworthy and dependable
- Assist Students as needed

JOB QUALIFICATIONS:

- Be willing to help diversified student population
- Have academic skills necessary to tutor
- Must have available time to work between 8:00 am and 3:00 pm

CLASSIFICATION OF EMPLOYMENT: Part-Time/Temporary

SALARY: \$ 11.50 per hour

HOURS PER WEEK: 10-12

APPLICATION INSTRUCTIONS: Must have a financial need as determined by the Free Application for Federal Student Aid (FAFSA) and complete a JSCC Federal Work-Study Employment Application. Request application forms from the Financial Aid/Admissions Office.

Work-study Student: _____

Employer: _____