Satisfactory Academic Progress Policy (SAP Policy)

To maintain eligibility for federal student assistance, students must maintain progress in their academic programs. Progress has both qualitative and quantitative aspects; the student must achieve acceptable grades over a limited time period in order to complete his or her academic objective. The school is responsible for establishing the specific requirements for satisfactory academic performance, tracking their students' progress, and enforcing the consequences of unsatisfactory progress. Your Satisfactory Academic Progress (SAP) will be monitored for all periods of enrollment whether or not you have received financial aid (Fall, Spring, Summer). This is applied to all students who received private, institutional, federal, or state funds.

JSCC's Federal Student Aid SAP policies are similar, but not identical, to the institution's Academic Retention requirements. Students should review both sets of polies and ask for clarification as needed. Questions about federal student aid SAP policies should be directed to the Financial Aid Office.

Conditions for Meeting Satisfactory Academic Progress

1. Qualitative Measure (Cumulative GPA)
   a. Students must maintain a cumulative grade point average of 2.0 (equivalent to C average).
   b. Passing grades are A, B, C, D, or P (Pass). Grades of I, W, D, F, or R (Repeat) may cause your grade point average to drop below a 2.0. Required remedial coursework will be counted toward your GPA.
2. Quantitative Measure (PACE/completion)
   a. Students must complete 67% of semester hours attempted to remain compliant with SAP Policy. Semester hour progression will be based on a cumulative total of attempted hour to earned hours. For example, a full-time student who attempts 16 semester hours in a semester must complete at least 12 semester hours to meet the 67% requirement. Semester hours that are not completed with a passing grade will also count towards maximum units attempted towards degree objective. Grades of I, W, F, or R may cause your completion rate to drop. Required remedial coursework will be counted toward your completion rate.
3. Maximum Timeframe to Complete a Degree
   a. The maximum allowable timeframe for receiving aid is equal to 150% of the length of your academic program. For example, if you are pursuing a Major that requires 64 semester hours for graduation, you would reach the maximum timeframe at 96 semester hours.
   b. If you are a transfer student, accepted transfer coursework will be counted in the maximum time frame. You can repeat a course, but the credits will also be applied toward the maximum timeframe
   c. Required remedial coursework will be counted toward your maximum

timeframe.
4. Grade change and incompletes:
   a. FA office is notified of grade changes and changes in incompletes and will calculate SAP again once changes are made.

Consequences of Failure to meet Satisfactory Academic Progress

The Financial Aid Office measures SAP at the end of each academic semester (Fall, Spring, Summer). If the student meets the SAP Policy Criteria, they are eligible to receive federal student aid funds in the following semester of enrollment. If the student does not meet the SAP Policy, one of the following SAP Status designations will be assigned to the student.

Financial Aid Warning

If after the end of an academic semester a student's SAP status fails to meet any or all of the SAP conditions the student will enter Financial Aid Warning status for their next semester of enrollment. The student will be notified of this status via electronic communication from the Financial Aid Office. The student will continue to be eligible to receive federal student aid funds while in Financial Aid Warning status.

Probation

A student not meeting SAP after their warning period can appeal. If the appeal is approved, the student is placed on Probation. Eligibility for aid will be reinstated for one payment period.

Appeal Process

Students can appeal their disqualification from financial aid by completing a Satisfactory Academic Progress Appeal. SAP emails are sent once all grades are posted. Students should complete the appeal within 5 business days of receiving their email notification. The student will be notified within 5 business days via their student email regarding the approval or denial of their appeal. If a student does not submit an appeal, or if the appeal is denied, he/she will no longer be eligible to receive financial aid. Financial Aid will be suspended until SAP is met and the student will be responsible for all tuition and fees out of pocket.

Reestablishing aid eligibility

A student who is not meeting SAP may regain his or her financial aid eligibility after any semester in which he or she meets Satisfactory Academic Progress and regains good standing status (2.0 cumulative GPA, 67 percent completion rate).